

Join the team as Engagement Curator



#systems thinker,
#data analytics,
#volunteer
engagement,
#convener, #coach,
#maker, #organizer,
#networker, #learner
#doer



Curator job description

Curator- Vancouver



Looking for a way to utilize data to create impact? Love engaging community members in surprising and delightful ways? Are you a behind the scenes kind of doer?

Founded in 2014, Kudoz is an experience platform that connects people with and without disabilities to do splendid things together all over the lower mainland of BC. Experiences are hosted one on one and connect people based on a shared passion. Kudoz blends social science and service design to create big social impact. We promote a culture of curiosity, rigour, experimentation, and learning! If you are looking to change the ways people and communities are connecting with each other- keep reading!

The Engagement Curator thrives off of building relationships. The Curator ensures the platform is maintaining its delight and the user experience is joyful. Digging into data, the Curator collects quantitative data from the backend of the platform that leads into insights and action. The Curator engages new and existing community members to coach them through their experiences and to generate ideas to take the learning even further! As Curator, you are a great conversationalist, have a keen ear for listening, are not afraid to push boundaries and seek out new and creative ways to engage a community of Hosts. You have a knack for organization, systems thinking, and are jazzed by challenges and stoked to problem solve and find new solutions.

Compensation: \$44K-\$48K/year plus mileage and cell phone reimbursement plus an excellent benefits package!

**We're all
learning beings**

Principle #1

We are all
learning beings



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A week in a Curator's life...

Monday

9am: You'll gather for the weekly team huddle to set goals and get inspired.

11am: You'll check the backend of the platform to see what experiences are upcoming.

2pm: You'll reach out to Hosts that have recently hosted an experience to get feedback and provide coaching.

9am: You host your own experience in the Kudoz catalogue.

11:30am: You do follow-up calls for hosts that have outstanding requests.

2pm: You pull data for the team dashboard of weekly stats.

Friday

9am: You join Friday Reflection look at your personal and team dashboard, and strategize for next week.

12pm: You prep the partner report by compiling stories from the team.

2pm: A host calls upset about how an experience has gone. You coach them through it.

Saturday

1pm: You head to a special event at the library to present about Kudoz and rustle up interest amongst families who have kids with developmental disabilities.

Tuesday

12pm: You start later so you can be at a meet-up group in the evening.

2pm: You edit presentations and update photos.

3pm: You meet 1:1 with a new host to welcome them and ease them into hosting.

530pm: You head to a meet-up group

Wednesday

10am: You keep our contact management system up-to-date with the new folks you met, and enter them onto our engagement Monday board.

11am: You work with other team members to brainstorm this month's host event and cold call venues.

3pm: You head to Reflection Café with other team members – a biweekly space for people with disabilities and Hosts to gather.

Thursday

Learning = experiences + reflection.
Principle #2

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More about you...

Breadth of experience

Maybe you have a background in volunteer engagement, data science or anthropology or maybe you spent one summer abroad studying nautical archaeology. We are looking for someone that has a range of life experience and knowledge and is able to apply that to building relationships and community.

Curious and open-minded

A curator is a bit of an anthropologist, looking for culture and opportunity in their community. You're always willing to give things a go, open to feedback, and questioning how things could be better!

Rigorous critical thinker

You've got an eye for details and don't take things at face value. You like to dig in and excavate data to discover actionable insights.

Maker and doer

You know how to work to a deadline, getting things done with beauty and a great eye for aesthetics. Some knowledge using InDesign is an asset!

Community networker

You've got lots of connections to leverage and aren't afraid to hustle to make new ones to connect them to the platform.

Collaborator and team player

You like working on a team but can just as easily work solo.

Systems thinker

You're a systems thinker that likes digging into problems to find systematic scalable solutions.

Organized multi-toggl

You're highly organized and can juggle numerous tasks at a time and thrive in an environment with rapid change.

**Intelligence
is way more
than a number.**

Principle #3



What you get...

Flexible hours

Life doesn't happen just from 9am-5pm and we get that. There's a few non-negotiable times of the week that we like to huddle together to strategize and reflect, but otherwise can be pretty flexible.

Supportive team

We take a strengths-based approach to working with the community and we embody that in the work environment that we create. That means focusing on what you can do well and capitalizing on that.

Ongoing learning

We embody a growth mindset. You might not be good at something yet, but we work to help get you there. How? We offer opportunities to hone your skills and fail. Yep, we think people learn more from failing than success. So this is a pretty safe place to experiment and try new things. All within reason of course!

Exposure

Experiential learning is the way to go! In Kudoz, you will get exposed to a wide array of social science and design approaches- all priceless learning!

Impact

Lots of people talk about problems or what they wish could be different. We don't talk, we do something about it. You'll get to be part of making impact and strategizing ways to take that deeper and expand it!

Does reading this have you excited? Nodding your head? We'd love for you to apply!

Apply online only: <https://kudoz.typeform.com/to/hj7leg>

Any questions?

Contact: janey@kudoz.ca

kudoz.ca/our-team/hiring

Intelligence is more than a number.

Principle #4

Each of us has a passion to share

Principle #5

